

Meeting Note

Braistorming Meeting for the Coordination Meetings

HCMC 12th January 2007

Time: 14:00 – 16:00, Friday 12th January 2007

Venue: PAC office - 59 Nguyen Thi Minh Khai, District 1.

Chairperson: Dr. Le Thuy Lan Thao – Deputy of the office, PAC

Participants: Representatives from some state organizations of HCM City, representatives from Self Help Group and some other international organizations working on HIV/AIDS in HCM City.

➤ The objective of the meeting is to discuss on the main topics for the HIV/AIDS Coordination Meetings in 2007 in HCM City. Participants contributes ideas to improve the HIV/AIDS coordination work in HCM City, to get more active involvement of individuals, organizations who are working on HIV/AIDS.

➤ Dr. Le Thuy Lan Thao briefed main content to discuss and participants contributed ideas:

I. Dr. Le Thuy Lan Thao:

- From 2007, the HIV/AIDS Coordination Meeting held by PAC and UNAIDS would change its format and take place every two months. In each meeting, there will be more sharing and information update from organizations.
- Proposed topics to be discussed on:
 - + Enhancing role of volunteer groups working on HIV/AIDS.
 - + HIV Prevention
 - + Care and Treatment
 - + AIDS Association and HIV Law
 - + M & E
 - + HIV/AIDS Coordination
- Each topic will be in charged of by appointed organizations for preparation.
- The Coordination Meeting will be 2 parts:
 - + Part 1: Introduction and report on the topic that includes 02 presentations (each in 15 minutes) and discussion in groups or the whole participants.
 - + Part 2: Update information from UNAIDS and PAC

II. Ideas from participants

- Mr Vo Hoang Son (SCF/UK):
- This meeting is very important. I totally agree with what Dr. Lan Thao has mentioned about promoting role and mobilizing participation from other organizations.
 - Currently, other organizations may have the same meeting as the Coordination Meeting, so it needs to avoid coincidental contents of the meetings.

- It depends on each specific topic, chair organization can choose how to be best in discussing.
 - Monitoring and evaluation plan should be intergrated into specific programmes.
 - It's necessary to share information on counseling network, VCT sites ...
 - Besides the topic Care and Treatment, we should talk more on Care and Support. ï
 - Chair organization should make the evaluation form for participants to fill in at the end of each meeting so that everyone can contribute ideas and opinions for the next meetings.
- Ms. Hoang Thi Le An (FHI)
- I agree with the ideas of the form and topics of all meetings.
 - Before each Coordination Meeting, there should be a pre-meeting to discuss about the coming topic. Then tasks can be devided for presentations preparation and a chairperson, presenters can be appointed.
 - Organization who will be in charged of a topic will actively coordinate and prepare works such as: content, plan of meeting, mobilizing participation of the interested agencies, organizations.
- Mr. Nguyen Quang Trung and Ms. Huynh Nhu Thanh Huyen (From Self-help Groups)
- The most difficulty of the Self-help Groups is the regulation on operation has not been admitted officially and the role of PLWHs and their groups should be clear.
 - The active involvement of the PLWHs' families has helped groups operate more easily. However, the coordination on how to work of many groups has encountered lots of obstackles → then those groups very much need support from PAC in order to get operation regulations legalized.
- Dr. Truong Trong Hoang (T4G):
- The coordinations meetings are very helpful and need to develop more.
 - It recommended that there is a secretary group to sum up all related information to those who are interested in and then they can be more updated.
 - Questions and talking points should be prepared in advance.
- Mr. Nguyen Ngoc Rang (Youth Union): I agree with your ideas. PAC should assist on legal side for groups so that they can run more easily.
- Dr. Le Thuy Lan Thao (PAC):
- Thanks everyone for giving ideas.
 - After getting agreement with Red Cross – the organization that sponsors for the activities of Self-help groups, PAC will submit City People's Committee to have official documents of recognition.
 - Topics for Coordination Meetings in 2007 will be as follow:

1) Enhancing role of volunteer groups working on HIV/AIDS

→ To be responsible by: self-help groups (Mr. Trung and Ms. Huyen)

→ Tentative date: 25th January 2007

2) HIV/AIDS Coordination – Workplan for 2007 – AIDS Association and new Decree on HIV/AIDS

→ To be responsible by: UNAIDS and PAC

→ Tentative date: March 2007

3) Care and Treatment

→ To be responsible by: PEPFAR

→ Tentative date: May 2007

4) HIV Prevention

→ To be responsible by: FHI

→ Tentative date: July 2007

5) Behavior Change Communication

→ To be responsible by: T4G

→ Tentative date: September 2007

6) M & E

→ To be responsible by: SCF/UK

→ Tentative date: 11/2007

III. Conclusion of PAC

- In order to prepare content for the official meetings, premeeting will be organized in the even months (Feb, Apr, Jun, Aug, Oct). For logistic side, please contact PAC office (Ms. Ngoc Lan), and UNAIDS will support in language issues for presentations.
- UNAIDS and SCF/UK (Mr. Son and Ms. Ngan) will work together to complete the evaluation form to use in each meeting.
- HPI office in HCMC (Dr. Tue) and Ms. Ngan (UNAIDS) will assist self-help groups and volunteer groups on preparing presentations and questions for discussion for the first topic of 2007 (being tentatively held on 25th January 2007)

Secretary

Chairperson

Le Ngoc Lan

Dr. Le Thuy Lan Thao